



RATIONALE

This policy provides the basis for a balanced and responsible approach to the use of alcohol at Western Suburbs District Cricket Club (WSDCC) events and activities. This policy will help to ensure the Club:

- *Meets its duty of care in relation to the health and safety of our members and guests who attend our club functions*
- *Upholds the reputation of the club, our sponsors, and partners.*
- *Understand the risks associated with alcohol misuse and our role in minimising this risk.*
- *WSDCC Cricket Club recognises the legal responsibilities, financial and social benefits of holding a liquor license in the community. In doing, so we will adhere to liquor licensing requirements*
- *WSDCC will ensure the aims of the Club are upheld and that alcohol is managed responsibly*

GENERAL PRINCIPLES

A risk management approach will be taken in planning events/activities involving the sale, supply, or consumption of alcohol. Such arrangements will be conducted and managed in a manner consistent with liquor licensing legislation and this policy.

GENERAL

The Club will ensure that:

- A current and appropriate liquor license is maintained.
- The club's liquor license will be displayed as near as practical to the entrance of the clubroom or beside the bar/canteen (as required by law).
- The names of Responsible Service of Alcohol (RSA) trained personnel will be displayed and/or kept in a folder at the canteen/bar
- An Incident Register will be maintained (at the bar/canteen) and any alcohol-related incident will be recorded on the register.
- The service of alcohol will be restricted to designated areas and times in accordance with the Clubs Liquor Licence and Clubs Grounds Lease. NO Alcohol will be permitted to be consumed outside these provisions
- The Designated Areas are the Clubhouse and Patio area in Front of the Clubhouse.
- Where possible, prior notification to surrounding neighbours as part of the *Good Neighbour Program* should be provided regarding events or any activities occurring onsite that would be different to usual for the club, for example via a letter box drop, email out, or social media post. This should provide some context to the situation for the residents to help them understand what to expect ie. purpose of the event,



**Western Suburbs
District Cricket Club**

ALCOHOL MANAGEMENT POLICY

expected finishing time, expected number of people to attend, some noise associated etc. This should also provide public acknowledgment for attendees will adhere to the licensing agreement.

SERVICE OF ALCOHOL

Alcohol will be served according to the Club's Liquor Licence with the safety and well-being of members and guests the priority. The Club will ensure:

- Only RSA trained bar servers with current qualifications will serve alcohol.
- People under 18 will not serve alcohol.
- Servers and committee members will ask for proof of age whenever the age of a person requesting alcohol is in doubt.
- Only photo ID's will be accepted as 'proof of age'.
- The service of alcohol will be restricted to designated areas in accordance with the Clubs Lease.

INTOXICATED PEOPLE

- Intoxicated people will not be permitted to enter the premises.
- Alcohol will not be served to any person who is or appears intoxicated.
- Bar servers will follow RSA training procedures when refusing service to an intoxicated person.
- If a person becomes intoxicated (and is putting other people at risk due to their behaviour) they will be asked to leave the premises immediately and if necessary be organised safe transport.
- Any alcohol-related incident and any action taken will be recorded in the club's incident register.

NON-COMPLIANCE

All Club Committee members will enforce this Alcohol Management Policy and any non-compliance, particularly regarding to Licensing Laws, will be handled according to the following process:

- Explanation of the policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by at least two Committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the facilities.