

WESTERN SUBURBS DISTRICT CRICKET CLUB INC.

CONSTITUTION

31 May 2018

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**WESTERN SUBURBS DISTRICT CRICKET CLUB INCORPORATED
CONSTITUTION**

1.0 NAME

- 1.1 The name of the incorporated association shall be the Western Suburbs District Cricket Club Incorporated (in these rules called "the Association").

2.0 OBJECTS

- 2.1 The objects of the Association shall be:

2.1.1 The continuation of the established "Western Suburbs District Cricket Club" as an affiliated body with Queensland Cricket and Cricket Australia;

2.1.2 To promote, encourage and facilitate the playing of the game of cricket at all levels from juniors to seniors;

2.1.3 The establishment, acquisition and development of playing fields, practice grounds and clubhouses; and all ancillary cricket infrastructure.

2.1.4 Any other objects which are conducive to the above.

3.0 POWERS OF THE ASSOCIATION

- 3.1 The powers of the Association shall be:

3.1.1 To foster cricket at all levels from juniors to seniors

3.1.2 To take over the funds, real estate, leasehold estate and equipment and other assets and liabilities of the present "Western Suburbs District Cricket Club Inc." and the present "Western Suburbs Junior Cricket Club Inc.";

3.1.3 To affiliate with and / or continue affiliation with Queensland Cricket or any successor thereto controlling the game of Cricket in Queensland;

- 3.1.4 In furtherance of the objects of the Association to buy, sell and deal in all provisions, both liquid and solid, for the members of the Association or persons frequenting the Association's premises;
- 3.1.5 To purchase, take or leave or in exchange, hire and otherwise acquire any lands, buildings, easements, or property, real and personal (including grounds, wicket blocks, nets, motorised vehicles, wicket rollers, mowers of any kind or description), and any rights or privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, any of the objects of the Association: Provided that in case the Association shall take or hold any property which may be subject to any trusts, the Association shall only deal with the same in such manner as is allowed by law having regard to such trusts;
- 3.1.6 To enter into any arrangements with any School, Club, Association, Government or Authority that are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association: to obtain from any such Government or Authority any rights, privileges and concessions which the Association may think it desirable to obtain; and to carry out, exercise and comply with any such arrangements rights, privileges and concessions;
- 3.1.7 To appoint, employ, remove or suspend such managers, contractors, labourers, clerks, secretaries and other persons as may be necessary or convenient for the purposes of the Association;
- 3.1.8 To remunerate any person, contractor, labourers or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures or other securities of the incorporated association or promotion of the unincorporated association or in the furtherance of its objects;

- 3.1.9 To construct, improve, maintain, develop, work, manage, carry out, alter or control any houses, buildings, grounds, nets, cricket infrastructure, works or conveniences which may seem calculated directly or indirectly to advance the Association's interests, and to contribute to, subsidise or otherwise assist and take part in the construction, improvement, maintenance, development, working, management, carrying out, alteration, or control thereof;
- 3.1.10 To invest and deal with the money of the Association not immediately required in such manner as may from time to time be thought fit; at the sole discretion of the Executive Committee;
- 3.1.11 To take, or otherwise acquire, and hold shares, debentures or other securities of any company or body corporate;
- 3.1.12 In furtherance of the objects of the Association, to lend and advance money or give credit to any person or body corporate; to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate;
- 3.1.13 To borrow or raise money either alone or jointly with any other person, Association, school or legal entity in such manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any moneys and further advances borrowed or to be borrowed alone or with others as aforesaid by notes secured or unsecured, debentures or debenture stock perpetual or otherwise, or by mortgage charge lien or other security upon the whole or any part of the incorporated association's property or future and to purchase, redeem or pay-off any such securities;
- 3.1.14 To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments;

- 3.1.15 In furtherance of the objects of the Association to sell, improve, manage, develop, exchange, lease, dispose of, turn to account or otherwise deal with all or any of the property and rights of the Association;
- 3.1.16 To take or hold mortgages, liens or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, of any part of the Association's property of whatsoever kind sold by the Association, or any money due to the Association from purchasers and others;
- 3.1.17 To take any gift of property whether subject to any special trust or not, for any one or more of the objects of the Association, but subject always to the proviso in paragraph 3.1.5 above; with respect to such trust property;
- 3.1.18 To take such steps by personal or written appeals, public meetings or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Association, in the shape of donations, annual subscriptions, or otherwise;
- 3.1.19 To print and publish any newspapers, periodicals, books or leaflets or post content to social media that the Association may think desirable for the promotion of its objects;
- 3.1.20 In furtherance of the Association, to amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the Association and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as that imposed upon the Association by virtue of clause 21.10;
- 3.1.21 In furtherance of the objects of the Association, to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the incorporated associations with which the Association is authorized to amalgamate;

3.1.22 In furtherance of the objects of the Association, to transfer all or any part of the property, assets, liabilities and engagements of the Association to any one or more of the incorporated associations with which the Association is authorized to amalgamate;

3.1.23 To make donations for patriotic, charitable or community purposes and in furtherance of the objects of the Association;

3.1.24 To do all such other things as are incidental or conducive to the attainment of the objects and the exercise of the powers of the Association.

4.0 CLASSES OF MEMBERS

4.1 The membership of the Association shall comprise:

4.1.1 Playing Members (as hereinafter defined);

4.1.2 Junior Playing Members (as hereinafter defined);

4.1.3 Parent Members (as hereinafter defined);

4.1.4 Life Members (as hereinafter defined);

4.1.5 Non Playing Members (as hereinafter defined);

4.1.6 Honorary Members (as hereinafter defined);

PLAYING MEMBERS

4.2 The number of Playing Members shall be unlimited.

4.3 A playing member is any person who registers as a player and participates in the Queensland Premier Cricket Competition or any other non-junior cricket competition the Association enters a team in, in any one year and who pays the playing fees in that year.

4.4 A playing member shall comply with the conditions of the rules and, in addition, shall be qualified to play for the Association in accordance with Queensland Cricket's Regulations, if so required.

4.5 Playing members may:

4.5.1 attend and vote on any matter at any general meetings of the Association, and

4.5.2 with leave of the Chairperson of the general meeting, speak at any general meetings of the association.

JUNIOR PLAYING MEMBERS

4.6 The number of Junior Playing Members shall be unlimited.

4.7 A junior playing member is any person who registers as a junior player and participates in the MSW Competition (or similar) in any one year and who pays the junior playing fees in that year.

4.8 A junior playing member shall comply with the conditions of the rules and, in addition, shall be qualified to play for the Association in accordance with Queensland Cricket's Regulations, if so required.

4.9 Junior playing members may:

4.9.1 attend general meetings of the association; and

4.9.2 with leave of the Chairperson of the general meeting, speak at any general meetings of the association.

4.10 Junior playing members may not vote on any matter at any general meetings of the association.

PARENT MEMBERS

4.11 The number of Parent Members shall be unlimited.

4.12 A parent member is any person who is the parent or guardian of a Junior Playing Member.

4.13 Parent members may:

4.13.1 with leave of the chairperson of the general meeting, speak at any general meetings of the association; and

4.13.2 attend and vote on any matter at any general meetings of the Association provided always that only one vote may be exercised in respect of a Junior Playing Member and in the event that a parent member is the parent or guardian of two or more Junior Playing Members, then only one vote is exercisable on behalf of all of those Junior Playing Members. Further if a Playing Member is also a parent of Junior Playing Member or members they will only be entitled to one vote as a Playing Member and their spouse will not be entitled to vote as a Parent Member.

LIFE MEMBERS

- 4.14 The Executive Committee may nominate Life Members in consideration of special services rendered to the Association, to be submitted to the Annual General Meeting or other properly constituted meeting of members, of the Association, at which meeting Life Members shall be elected.
- 4.15 Any person elected as a Life Member shall be presented with a Life Member's badge and be entitled to all the rights and privileges of a Financial Member of the Association.
- 4.16 The Committee shall be responsible to keep and update the record of Life Members and shall publish the Register of Life Members in the Annual Report.
- 4.17 The number of Life Members shall be unlimited. Life Members shall not be required to pay any membership fees unless the Executive Committee otherwise determines.

NON PLAYING MEMBERS

- 4.18 The number of Non Playing Members shall be unlimited.
- 4.19 A non playing member is any person aged 18 years and over who registers as a non playing member with the Association in any one year and who pays the non playing member fees in that year.

4.20 Non Playing members may:

4.20.1 attend and vote on any matter at any general meetings of the Association, and

4.20.2 with leave of the Chairperson of the general meeting, speak at any general meetings of the association.

HONORARY MEMBERS

4.21 The Executive Committee may from time to time, at its discretion:

4.21.1 admit or appoint to be an Honorary Member of the Association, any person who has, in its opinion, performed lengthy or meritorious service to the game of cricket throughout the world; and

4.21.2 revoke any such membership, without assigning any reason for so-doing.

4.22 Honorary members shall retain such membership until death or resignation or until such membership has been revoked by the Executive Committee as aforesaid.

4.23 Honorary members may:

4.23.1 attend general meetings of the association; and

4.23.2 with leave of the Chairperson of the general meeting, speak at any general meetings of the association.

4.24 Honorary members may not vote on any matter at any general meetings of the association.

4.25 Honorary members are not required to pay an annual fee to be an Honorary Member of the association.

5.0 OFFICE BEARERS

5.1 The Executive Committee of the Association shall be made up of the following Office Bearers:

- Chairperson;
- Honorary Secretary;
- Honorary Treasurer;
- President - Senior Cricket;
- President - Junior Cricket;
- Secretary - Junior Cricket;
- No less than three (3) and no more than six (6) Committee Members.

All of whom shall be elected at the Annual General Meeting of the Association in a manner hereinafter provided, and may remain in office until the conclusion of the next Annual General Meeting.

6.0 ADMISSION TO MEMBERSHIP OF THE ASSOCIATION

6.1 Any person wishing to become a Playing Member, Junior Playing Member, Parent Member or Non Playing Member of the Association shall make application, in writing.

6.2 At the next meeting of the Executive Committee after the receipt of any application and the fee applicable for any class of membership, such application shall be considered by the Executive Committee, who shall thereupon determine the admission or rejection of the applicant.

6.3 Any applicant who receives a majority of the votes of the members of the Executive Committee present at the meeting at which such application is being considered shall be accepted as a member to the class of membership applied for.

6.4 A record shall be kept by the Honorary Secretary of all persons admitted to membership.

6.5 Every applicant who has been admitted as a member shall be deemed to be a member from the date of payment of their (or their child's) first year's subscription.

6.6 The payment of the subscription, implies a member's acquiescence to the Rules and By-Laws of the Association. A copy of such Rules and By-Laws shall be provided to members by the Honorary Secretary on request.

6.7 Any member wishing to extend their membership from year to year shall make an annual application in writing, including email, on the prescribed form which may be an electronic format of communication.

7.0 MEMBERSHIP FEES

7.1 The Annual membership fees for each class of membership shall be such sum as the Executive Committee so determines in its absolute discretion.

7.2 The membership fees for each class of membership shall be payable at such time and in such manner as the Executive Committee shall from time to time determine.

7.3 Notwithstanding anything to the contrary herein contained, the Executive Committee shall have power to admit to the Association playing members of cricketing ability.

7.4 The Executive Committee shall have the power to grant pro-rata reductions of the subscriptions to members of the Association playing for only part of any one (1) season.

8.0 APPEAL AGAINST REJECTION OF MEMBERSHIP

8.1 A person whose application for membership in any category has been rejected may, within one (1) month after receiving written or electronic notification of such rejection, appeal against the decision of the Executive Committee to a General Meeting of the members of the Association held for the purpose of determining that appeal.

8.2 Notice in writing or by email of his/her intention to appeal shall be given to the Honorary Secretary.

8.3 The Chairperson or, in his/her absence, the Honorary Secretary, shall convene such a Meeting of the Executive Committee so that the General Meeting is held within two (2) months of the

date of receipt by the Honorary Secretary of a notice to appeal, at a time suitable to the majority of Executive Committee members to attend thereat.

- 8.4 At such meeting, the appellant shall be given the opportunity to fully present his/her case either orally or in writing, including email, or partly by one of these means and partly by the other, and those members who rejected the application shall subsequently likewise have the opportunity of presenting their case. The appeal shall be determined by a simple majority vote of the members present at that meeting.

9.0 TERMINATION OF MEMBERSHIP OF THE ASSOCIATION

- 9.1 A member may resign from the Association at any time by giving notice in writing or email to the Honorary Secretary. Such resignation shall only take effect at the time when such notice is received by the Honorary Secretary unless a later date is specified in the notice when it shall take effect on that later date.

- 9.2 The Executive Committee shall have the power to terminate the membership of any member who:

9.2.1 fails to comply with any of the provisions of this Constitution or the By-Laws made hereunder;

9.2.2 conducts himself/herself, whether on or off the playing field or as a member of a team representing the Association or on the Association's premises in a manner which is considered by the Executive Committee to be injurious or prejudicial to the character or interests of the Association;

9.2.3 is convicted of an indictable offence.

- 9.3 If any member misbehaves or makes himself/herself offensive or obnoxious to the other members or is guilty of conduct which is considered derogatory to the good name and reputation of the Association, that member shall be dealt with in the absolute discretion of the Executive Committee, provided that any member alleged to have offended under this rule shall

have seven (7) days' notice of the charges to be brought against that member and shall have the right to appear before the Executive Committee prior to the hearing of such charges.

10.0 APPEAL AGAINST NOTICE TO TERMINATE MEMBERSHIP OF THE ASSOCIATION

- 10.1 A member who has been served notice, including by email, of termination of membership may within one month after receiving written notification of such notice of termination, appeal against the decision of the Executive Committee to a General Meeting of the members of the Association held for the purpose of determining that appeal.
- 10.2 Notice in writing or email of his/her intention to appeal shall be given to the Honorary Secretary.
- 10.3 The Chairperson or, in his/her absence, the Honorary Secretary, shall convene such a General Meeting so that the General Meeting is held within two (2) months of the date of receipt by the Honorary Secretary of a notice to appeal, at a time suitable to the majority of members to attend thereat.
- 10.4 At such meeting, the appellant shall be given the opportunity to fully present his/her case either orally or in writing, including email, or partly by either one of these means and partly by the other, and the Executive Committee or those members thereof who intend to terminate his/her membership shall subsequently likewise have the opportunity of presenting its or their case. The appeal shall be determined by a simple majority vote of the members present at that meeting.
- 10.5 Where a person whose application is rejected, does not appeal against the decision of the Executive Committee within the time prescribed by these Rules or so appeals but the appeal is unsuccessful, the membership of that person shall thereupon be deemed to be terminated.

11.0 REGISTER OF MEMBERS

- 11.1 The Executive Committee shall cause a register to be kept in which shall be entered the names and residential addresses of all persons admitted to membership of the Association, the classes of membership and the dates of admission.

11.2 Particulars shall also be entered of resignations, terminations and reinstatement of membership and any further particulars as the Executive Committee or the members at any Annual or General Meeting may require from time to time.

11.3 The Register of Members shall be open for inspection at all reasonable times by any member who previously applies to the Honorary Secretary for such inspection.

12.0 MANAGEMENT

EXECUTIVE COMMITTEE

12.1 The general control and management of the administration of the Association shall be by the "Executive Committee" consisting of:

- Chairperson;
- Honorary Secretary;
- Honorary Treasurer;
- President - Senior Cricket;
- President - Junior Cricket;
- Secretary - Junior Cricket;
- No less than three (3) and no more than six (6) Committee Members.

ELECTION OF OFFICE BEARERS

12.2 At the Annual General Meeting of the Association, all office bearers shall retire from office, but shall be eligible for re-election, provided that the Honorary Secretary may remain in the chair for the duration of the meeting for the purpose of overseeing the election of the new Executive Committee.

12.3 The Executive Committee will be elected by and from members of the Association. This applies to all candidates mentioned in Clause 12.1.

12.4 Every candidate for election to the office of:

- Chairperson;
- Honorary Secretary;
- Honorary Treasurer;
- President - Senior Cricket;
- President - Junior Cricket;
- Secretary - Junior Cricket;
- No less than three (3) and no more than six (6) Committee Members.

Shall be a member of the Association (excluding Junior Playing Members and Honorary Members) and shall be proposed by one member and seconded by another in writing, signed by all three (3) parties and lodged with the Honorary Secretary not less than two (2) days before the date of the Annual General Meeting at which the elections are to be made.

12.5 If more than the required number of qualified candidates be nominated for any office, a ballot shall be taken; but, if only the required number be nominated, the Chairperson shall declare such qualified candidates duly elected.

TERMINATION OF MEMBERSHIP OF THE EXECUTIVE COMMITTEE

12.6 Any member of the Executive Committee may resign at any time from membership of the Executive Committee by giving notice in writing or email to the Honorary Secretary. Such resignation shall only take effect at the time when such notice is received by the Honorary Secretary unless some later date is specified in the notice when it shall take effect on that later date.

- 12.7 Any member of the Executive Committee may be removed from office at a General Meeting of the Association convened for that purpose. At any such General Meeting, the member shall be given the opportunity to fully present a case whether orally or in writing, including email, or partly by either of these means. The question of removal shall be determined by the majority vote of the members present at such General Meeting.
- 12.8 Any member of the Executive Committee being absent from three (3) consecutive meetings without leave of absence or without sending a satisfactory explanation may be held as having vacated that office.
- 12.9 In the case of resignation, vacation or removal of the Honorary Treasurer, the books and accounts shall be audited before handover to the newly appointed Honorary Treasurer.

VACANCIES ON EXECUTIVE COMMITTEE

- 12.10 The Executive Committee shall have power to appoint a member who may or may not already be a member of the Executive Committee to fill any casual vacancy in the positions of:
- Chairperson;
 - Honorary Secretary;
 - Honorary Treasurer;
 - President - Senior Cricket;
 - President - Junior Cricket;
 - Secretary - Junior Cricket;
 - Any other member or members of the Executive Committee appointed under Clause 12.2 until the next Annual General Meeting.

Where a member of the Executive Committee is so appointed, then the Executive Committee may fill the vacancy so caused by such appointment of a member who is not then a member of the Executive Committee.

- 12.11 In the event of a casual vacancy thereon, the continuing members of the Executive Committee may act notwithstanding any casual vacancy, but if and so long as their number is not reduced below the number fixed by or pursuant to these Rules, as the necessary quorum of the Executive Committee, the continuing members may act for the purpose of increasing the number of members of the Executive Committee to that number or of summoning a General Meeting of the Association, but for no other purpose.

FUNCTIONS OF THE EXECUTIVE COMMITTEE

- 12.12 Except as otherwise provided by this Constitution and subject to resolutions of the members of the Association carried at any Annual or General Meeting, the Executive Committee shall have the authority to:
- 12.12.1 Exercise general control and management of the administration of the affairs, property and funds of the Association.
 - 12.12.2 Appoint coaches, grounds staff, contractors, laborers, trades persons, supervisors, professionals and auditors (with auditors subject to ratification at following Annual General Meeting).
 - 12.12.3 Interpret and apply the Constitution with regard to any matter concerning the activities of the Association; and on any quest as to the interpretation thereof, the opinion of the Executive Committee shall be taken as final and conclusive and acted upon.
 - 12.12.4 Formulate for consideration by General Meeting of the Association, By-laws or the repeal or amendment of same, designed to promote the good government and management of the Association.
 - 12.12.5 Appoint sub-committees to undertake such tasks as it may from time to time determine.

- 12.12.6 Appoint, from their number, at least two (2) delegates to Queensland Cricket. The Executive Committee shall have power to remove and replace such delegates from time to time.
- 12.12.7 Borrow or raise or secure the payment of money in such manner as the members of the Association may think fit, and secure the same or the payment or performance of any debt, liability, contract, guarantee or other engagement incurred or entered into by the Association in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the Association's property both present and future, and to purchase, redeem or pay off any such securities.
- 12.12.8 Borrow money from members at a rate of interest not exceeding interest at the rate for the time being charged by bankers in Brisbane for overdrawn accounts or money lent, whether the loan be short or long, and to mortgage or charge its property or any part thereof to issue debentures and other securities whether outright or as security for any debt, liability or obligation of the Association, and to provide and payoff any such securities.
- 12.12.9 Formulate a budget of income and expenditure for the financial year. At each Executive Meeting, the Association's financial performance shall be reviewed against this budget and where necessary, remedial action taken.
- 12.12.10 Invest in such manner as the members of the Association may from time to time determine.
- 12.12.11 Select any such members to act as Selectors, Captain of each Senior Team; Age Co-ordinators and members of Sub-Committees, such members (or their nominee) to be entitled to attend meetings of the Executive Committee, but not to vote thereat.
- 12.12.12 Select the Senior's Club Coach.

12.12.13 Dissolve and reconstitute the Social and Fund-raising Sub-Committee, Grounds Sub-Committee, Senior Cricket Sub-Committee the Junior Cricket Sub-Committee or any other appointed sub-committee at any time.

12.12.14 The duties of the Chairperson, Honorary Secretary and Honorary Treasurer shall be such as are set out in the By-Laws.

13.0 MEETINGS OF THE EXECUTIVE COMMITTEE

13.1 The Executive Committee shall meet at least once every two (2) calendar months to exercise its functions.

13.2 A special meeting of the Executive Committee shall be convened by the Honorary Secretary on the requisition in writing, including email, signed by not less than one-third of the members of the Executive Committee, which requisition shall clearly state the reasons why such special meeting is being convened and the nature of the business to be transacted thereat.

13.3 At every meeting of the Executive Committee a simple majority of a number equal to half the number of members elected and/or appointed to the Executive Committee as at the close of the last General Meeting of the members, shall constitute a quorum.

13.4 Subject as previously provided in this rule, the Executive Committee may meet together and regulate its proceedings as it thinks fit; provided that questions arising at any meeting of the Executive Committee shall be decided by a majority of votes and, in the case of equality of votes, the question shall be deemed to be decided in the negative.

13.5 A member of the Executive Committee shall not vote in respect of any contract with the Association in which he/she is interested, or any matter arising thereof, and if he/she does so vote, his/her vote shall not be counted.

13.6 Not less than fourteen (14) days' notice shall be given by the Honorary Secretary to members of the Executive Committee of any special meeting of the Executive Committee. Such notice shall clearly state the nature of the business to be discussed thereat.

- 13.7 The Chairperson shall preside at every meeting of the Executive Committee, or if at any meeting he/she is not present within thirty (30) minutes after the time appointed for holding the meeting, then the members may choose one of their number to be Chairperson of the meeting.
- 13.8 If within thirty (30) minutes from the time appointed for the commencement of an Executive Committee meeting, a quorum is not present, the meeting if convened upon the requisition of members of the Executive Committee, shall lapse. In any other case, it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Executive Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.

14.0 ORDER OF BUSINESS AT EXECUTIVE COMMITTEE MEETINGS

- 14.1 The order of business transacted at meetings of the Executive Committee shall be determined by the Chairperson, however as a guide only the following order of business is provided:
- 14.1.1 Presentation and confirmation of Minutes of the previous meeting;
 - 14.1.2 Consideration of correspondence;
 - 14.1.3 Financial statements and accounts;
 - 14.1.4 Consideration of reports of Sub-Committees;
 - (a) Social and Fund Raising Committee;
 - (b) Grounds Committee;
 - (c) Junior Cricket Committee;
 - (d) Senior Cricket Committee;
 - (e) Election of new members; and
 - (f) General business.

15.0 POWERS OF THE EXECUTIVE COMMITTEE

- 15.1 The Executive Committee may delegate any of its powers to a sub-committee consisting of such members of the Association as the Executive Committee thinks fit. Any sub-committee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Executive Committee.
- 15.2 A sub-committee may elect a Chairperson of its meetings. If no such Chairperson is elected, or if at any meeting the Chairperson is not present within ten (10) minutes after the time appointed for holding the meeting, the members present may choose one of their number to be Chairperson of the meeting.
- 15.3 There shall be a standing sub-committee known as the "Grounds Committee" which shall function in accordance with such rules as the Executive Committee shall promulgate from time to time in the By-Laws. Nominations for membership of the Grounds Committee shall be invited by the Grounds Committee Chair or the Association Chairperson at the Annual General Meeting each year.
- 15.4 There shall be a standing sub-committee known as the "Social and Fund Raising Committee" which shall function in accordance with such rules as the Executive Committee shall promulgate from time to time in the By-Laws. Nominations for membership of the Social and Fund Raising Committee shall be invited by the Social and Fund Raising Committee Chair or the Association Chairperson at the Annual General Meeting each year.
- 15.5 There shall be a standing sub-committee known as the "Junior Cricket Committee" which shall function in accordance with such rules as the Executive Committee shall promulgate from time to time in the By-Laws. Nominations for membership of the Junior Cricket Committee shall be invited by the Junior Cricket Committee Chair or the Association Chairperson at the Annual General Meeting each year.

- 15.6 There shall be a standing sub-committee known as the "Senior Cricket Committee" which shall function in accordance with such rules as the Executive Committee shall promulgate from time to time in the By-Laws. Nominations for membership of the Senior Cricket Committee shall be invited by the Senior Cricket Committee Chair or the Association Chairperson at the Annual General Meeting each year.
- 15.7 A sub-committee may meet and adjourn as it thinks proper. Questions arising at any meeting shall be determined by a majority of votes of the members present and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.
- 15.8 All acts done by any meeting of the Executive Committee or of a sub-committee or by any person acting as a member of the Executive Committee shall notwithstanding that it is afterwards discovered that there was some defect in the appointment of any such member of the Executive Committee or person acting as aforesaid, or that the members of the Executive Committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Executive Committee.
- 15.9 A resolution in writing or email copying all members of the Executive Committee and signed by all the members of the Executive Committee (or consented to in email) for the time being entitled to receive notice of a meeting of the Executive Committee, shall be as valid and effectual as if it had been passed at a meeting of the Executive Committee duly convened and held. Any such resolution may consist of several documents in like form, each signed by one or more members of the Executive Committee.

16.0 ANNUAL GENERAL OR GENERAL MEETINGS

- 16.1 The Annual General Meeting shall be held not later than October 31 in each year for the consideration of the Annual Report and Balance Sheet, to elect office bearers in accordance with the rules, and to transact such other business as may be brought forward. Notice of such meetings shall be given in writing, including email, by the Honorary Secretary at least seven (7) clear days before the date thereof. A quorum for such meetings shall be the number of members on the Executive Committee at the time of the meeting plus one.
- 16.2 The only persons entitled to vote at the Annual General Meeting shall be office bearers, life members and financial members. Any new member, after being accepted, will have the privilege of addressing the meeting, but may not nominate any office bearer, move or second any motion, speak on any motion, or vote unless his/her subscription has been paid on or before the night of the meeting.
- 16.3 The business to be transacted at the Annual General Meeting shall be:
- 16.3.1 Confirmation of Minutes for the previous Annual General Meeting;
 - 16.3.2 The receiving of the Executive Committee's report and the statement of income and expenditure and assets and liabilities of the Association for the preceding financial year;
 - 16.3.3 The receiving of the Auditor's Report upon the Association's books and accounts for the preceding financial year;
 - 16.3.4 The election of Office Bearers;
 - 16.3.5 The appointment of an Auditor; and
 - 16.3.6 General Business.
- 16.4 One (1) Honorary Auditor shall be appointed by the members at the Annual General Meeting to audit the books and accounts of the Association for the financial year ending on 30 April following the date of the Annual General Meeting.

- 16.5 Candidates for election as Honorary Auditor shall be proposed by one member and seconded by another in writing, including email, which shall be signed by all three (3) parties and lodged with the Honorary Secretary not less than ten (10) days before the date of the Annual General Meeting at which the election is to be made. Provided that in the event that no such nomination is received, the Honorary Auditor may be elected from the floor of the Annual General Meeting.
- 16.6 No member of the Executive Committee shall be eligible for election as Honorary Auditor.
- 16.7 Notice of any General Meeting shall be served by the Association upon members either personally or by sending it through the post or email addressed to such members at their place of abode or email address as given to the Honorary Secretary. Any such notice shall be received by such members in the ordinary course of the post at such time prior to the date of the holding of such meeting as is required by these Rules and By-Laws.
- 16.8 No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business. For the purposes of this rule "member" includes a person attending as a proxy.
- 16.9 If within half an hour from the time appointed for the commencement of a General Meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Executive Committee or the Association, shall lapse. In any other case, it shall stand adjourned to the same day in the next week at the same time and place, or to such other day and at such other time and place as the Executive Committee may determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall be a quorum.
- 16.10 The Chairperson may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

- 16.11 When a meeting is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid, it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.
- 16.12 The Honorary Secretary shall convene all General Meetings of the Association by giving not less than fourteen (14) days' notice of any such meeting to the members of the Association.
- 16.13 The manner by which such notice shall be given shall be determined by the Executive Committee: Provided that notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or termination of his/her membership by the Executive Committee shall be given in writing, including email. Notice of a General Meeting shall clearly state the nature of the business to be discussed thereat.
- 16.14 Unless otherwise provided by these Rules, at every General Meeting;
- 16.14.1 The Association Chairperson shall preside as Chair of the meeting, or if the Association Chairperson is not present within thirty (30) minutes after the time appointed for the holding of the meeting or is unwilling to act, then the members present shall elect one of their number to be Chairperson of the meeting.
- 16.14.2 The Chairperson shall maintain order and conduct the meeting in a proper and orderly manner.
- 16.14.3 Every question, matter or resolution shall be decided by a majority of votes of the members present and entitled to vote.
- 16.14.4 Every member present and entitled to vote shall be entitled to one vote and in the case of an equality of votes, the Chairperson shall have a second or casting vote: Provided that no member shall be entitled to vote at any General Meeting if his/her annual subscription is more than one (1) month in arrears at the date of the meeting.

- 16.14.5 Voting shall be by show of hands or a division of members, unless not less than one-fifth of the members present and entitled to vote demand a ballot, in which event there shall be a secret ballot. The Chairperson shall appoint two (2) members to conduct the secret ballot in such manner as he/she shall determine and the result of the ballot as declared by the Chairperson shall be deemed to be the resolution of the meeting at which the ballot was demanded.
- 16.14.6 A member entitled to vote may vote in person or by proxy or by attorney and on a show of hands every person present who is a member who is entitled to vote shall have one vote and in a secret ballot, every member entitled to vote and present in person or by proxy or by attorney or other duly authorized representative shall have one vote.
- 16.14.7 The instrument appointing a proxy shall be in writing or email, in the common or usual form, under the hand of the appointer or of his/her attorney duly authorized in writing or, if the appointer is a corporation, either the seal or under the hand of an officer or attorney duly authorized. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot.
- 16.14.8 Where it is desired to afford members an opportunity of voting for or against a resolution, the instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances permit.

Western Suburbs District Cricket Club Inc.:

I,.....of

.....,

being a member of the above-named Association, hereby appoint;

..... of

.....,

or failing him/her,of

.....,

as my proxy to vote for me on my behalf at the (Annual) General Meeting of the Association, to be held on the day of20..... and at any adjournment thereof.

SIGNATURE:

SIGNED day of20.....

This form is to be used; *in favour of *against the resolution. *Strike out whichever is not desired (Unless otherwise instructed, the proxy may vote as he/she thinks fit).

(i) the instrument appointing a proxy shall be deposited with the Honorary Secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument purposed to vote; and

(ii) the Honorary Secretary shall cause full and accurate minutes of all questions, matters, resolutions and other proceedings of every Executive Meeting and General Meeting to be entered in a book to be open for inspection at all reasonable times by any financial member who previously applies to the Honorary Secretary for that inspection. For the purposes of ensuring the accuracy of the recording of such minutes, the minutes of every Executive Committee Meeting shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding Executive Committee Meeting certifying their accuracy. Similarly, the minutes of every General Meeting shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding General Meeting: Provided that the minutes of any Annual General Meeting shall be signed by the Chairperson of that meeting or the Chairperson of the next succeeding General Meeting or Annual General Meeting.

17.0 SPECIAL GENERAL MEETINGS

17.1 The Honorary Secretary shall convene a Special General Meeting:

17.1.1 When directed to do so by the Executive committee

17.1.2 Upon receipt of written request of at least ten (10) members of the Association addressed to the Honorary Secretary. This requisition shall state the object for which the meeting is to be held.

17.1.3 Being given notice in writing, including email, of an intention to appeal against the decision of the Executive Committee to reject an application for membership or to terminate the membership of any person.

17.1.4 At least fourteen (14) days' notice of all Special General Meetings shall be given in the manner aforesaid and such Special General Meeting shall be convened within thirty (30) days of the receipt by the Honorary Secretary of the written request.

18.0 BY-LAWS

18.1 The Executive Committee may from time to time make, amend or repeal By-Laws, not inconsistent with these Rules, for the internal management of the Association and any By-Law may be set aside by a General Meeting of members of the Association. Until otherwise determined by the Executive Committee, the By-Laws shall be as set out in the First Schedule hereto. Such By-Laws shall be binding to all members.

19.0 ALTERATION OF RULES

19.1 Subject to the provisions of the Associations Incorporation Act 1981, these Rules may be amended, rescinded or added to from time to time by a special resolution carried at any General Meeting: Provided that no such amendment, rescission or addition shall be valid unless the same shall have been submitted to and approved by the Director-General Office of Fair Trading, 33 Charlotte Street, Brisbane. GPO Box 3111 Brisbane Queensland, 4001.

20.0 COMMON SEAL

20.1 The Executive Committee may provide for a Common Seal and for its safe custody. The Common Seal shall only be used by the authority of the Executive Committee and every instrument to which the seal is affixed shall be signed by a member of the Executive Committee and shall be countersigned by the Chairperson or Honorary Secretary or by a second member of the Executive Committee or by some other person appointed by the Executive Committee for the purpose.

21.0 FUNDS AND ACCOUNTS

21.1 The funds of the Association shall be banked in the name of the Association in such bank as the Executive Committee may from time to time direct.

21.2 Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Association and the particulars usually shown in the books of a like nature.

21.3 All moneys shall be banked as soon as practicable after receipt thereof.

21.4 All amounts of \$200.00 or over shall be paid by cheque signed by any two of the Executive Committee or by internet bank transfer requiring the consent of any two of the Executive Committee.

21.5 Cheques shall be crossed "not negotiable" except those in payment of wages, allowances or petty cash recoupments which may be open.

21.6 The Executive Committee shall determine the amount of petty cash which shall be kept on the imprest system.

21.7 All expenditure shall be approved or ratified at an Executive Committee Meeting.

21.8 As soon as practicable after the end of each financial year, the Honorary Treasurer shall cause to be prepared a statement containing particulars of:

21.8.1 the income and expenditure of the financial year just ended; and

- 21.8.2 the assets and liabilities and of all mortgages, charges and securities affecting the property of the Association at the close of that year.
- 21.9 All such statements shall be examined by the auditor who shall present his/her report upon such audit to the Honorary Secretary prior to the holding of the Annual General Meeting next following the financial year in respect of which such audit was made.
- 21.10 The income and property of the Association where so ever derived shall be used and applied solely in promotion of its objects and in the exercise of its power as set out herein and no portion thereof shall be distributed, paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or amongst the members of the Association provided that nothing herein contained shall prevent the payment in good faith of interest to any such member in respect of the Association to him/her or of remuneration to any officers or servants of the Association or to any member of the Association or other person in return for any services actually rendered to the Association provided further that nothing herein contained shall be construed so as to prevent the payment or repayment to any member of out-of-pocket expenses, money lent, reasonable and proper charges for goods hired by the Association or reasonable and proper rent for premises demised or let to the Association.

22.0 DOCUMENTS

- 22.1 The Executive Committee shall provide for the safe custody of books, documents, instruments of title and securities of the Association.

23.0 FINANCIAL YEAR

- 23.1 The financial year of the Association shall close on 30 April in each year.

24.0 DISTRIBUTION OF SURPLUS ASSETS

24.1 If the Association shall be wound up in accordance with the provisions of the Associations Incorporation Act 1981, and there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Association, but shall be given or transferred to some other institution or institutions having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Association under or by virtue of clause 21.10; such institution or institutions to be determined by the members of the Association.

25.0 COLOURS AND CLUB LOGO

25.1 The colors of the Association shall be Gold, Black and Royal Blue.
25.2 The logo of the Association shall be the Western Suburbs District Cricket Club Diamond with WSDCC letters at each point as used since 1921 and alternatively the animated Collared Bulldog as in use from time to time since 1993.

26.0 CERTIFICATION

26.1 We being the Chairperson and Honorary Secretary respectively of the Western Suburbs District Cricket Club Inc. do hereby certify that the above rules of the Western Suburbs District Cricket Club Inc. were unanimously adopted at the Special General Meeting held at Brisbane on the **XXXXXXXXXXXXX**.

.....
Chairperson – Name

.....
Honorary Secretary – Name

.....
Chairperson – Signature

.....
Honorary Secretary - Signature

THE FIRST SCHEDULE

BY-LAWS

The following shall be the By-Laws of the Association until altered, revoked or otherwise changed by the Executive Committee.

BY-LAW 1. DUTIES OF THE CHAIRPERSON

The duties of the Chairperson shall be as follows:

- a) Act as Chairperson of all General and Special meetings of the Association and all meetings of the Executive Committee.

BY-LAW 2. DUTIES OF THE HONORARY SECRETARY

The duties of the Honorary Secretary shall be as follows:

- a) Keep a record of proceedings of all meetings;
- b) Convene Executive Committee Meetings by circular;
- c) Conduct the correspondence of the Association;
- d) Oversee the implementation of a member roll; and
- e) Carry out all instructions of the Executive Committee and of any General Meeting.

BY-LAW 3. DUTIES OF THE HONORARY TREASURER

The duties of the Honorary Treasurer shall be as follows:

- a) Receive the revenue of the Association;
- b) Pay all receipts forthwith to the credit of the Association in such bank as the Executive Committee may from time to time determine;

- c) Make all payments by cheque or internet bank transfer only upon the authority of the Executive Committee;
- d) Sign all cheques or authorize all bank transfers which must be countersigned or otherwise approved by the Honorary Secretary, Chairperson, or other Executive Committee Member authorized from time to time by the Executive Committee;
- e) Keep an accurate account of all monies received and dispersed; and such records shall be open for inspection by any member, either at Executive or General Meetings;
- f) Submit all accounts to the Executive Committee for authority for payment;
- g) Submit a statement of receipts and payments at each Meeting of the Executive Committee; and
- h) Submit to the Annual General Meeting a Statement of Receipts and Payments for the year and also a Statement of Assets and Liabilities.

BY-LAW 4. DUTIES OF OTHER EXECUTIVE COMMITTEE MEMBERS

The duties of all other members of the Executive Committee are to be determined and documented by the Executive Committee at the start of each season.

BY-LAW 5. PLAYING SEASON

The playing season/s shall be in accordance with that determined by Queensland Cricket, MSW and any other cricket competition the Association enters a team in.

BY-LAW 6. SENIOR'S CLUB COACH

The Executive Committee at its discretion, shall have the power to appoint the Senior's Club Coach for the season or for such other period as shall be determined by the Executive Committee. Any remuneration to be paid to the Club Coach shall be determined by the Executive Committee.

The Senior's Club Coach shall become a member of the Senior Cricket Committee.

The duties of the Senior's Club Coach shall be:

- a) To conduct and control coaching and practice sessions on such days and times as mutually agreed between the Senior's Club Coach and the Executive Committee;
- b) To attend Executive Committee Meetings when requested by the Executive Committee to submit progress reports on coaching activities; and
- c) To supervise all other senior assistant and guest coaches.

BY-LAW 7. FAILING TO ATTEND PLAY

Any Playing Member not attending on any day at a match in which they have been selected and not having given reasonable notice or explanation to their Captain or Coach or the President of the Senior Cricket Committee, may be suspended by and at the pleasure of the Executive Committee.

BY-LAW 8. ARRIVING LATE FOR PLAY

Any member arriving late on any day at a match in which they have been selected and not having given reasonable notice or explanation to their Captain or Coach or the President of the Senior Cricket Committee, may be suspended by and at the pleasure of the Executive Committee.

BY-LAW 9. WICKET FEES

Wicket fees for fixture matches shall be determined by the Executive Committee at the commencement of each season and shall be payable on the first day of each match unless an alternative method of such payment is approved by the Executive Committee.

Wicket fees shall be payable in full for each match regardless of the fact that play may not have been possible on any day of the match, unless otherwise notified by the Honorary Secretary.

Any member selected for a fixture match and not having given notice of unavailability shall, unless that member's place be taken by another member, be liable for payment of the wicket fees.

Any member in arrears in the payment of wicket fees may be debarred from all matches until such time as the arrears are liquidated.

BY-LAW 10. SENIOR TEAM CAPTAINS

It shall be the duty of each Senior Team Captain to:

- a) Be a member of the Senior Cricket Committee.
- b) Arrange for the safe custody and maintenance in good order of the playing material allotted to the team;
- c) Arrange for the transport of the playing material to and from each match;
- d) Arrange for the proper keeping of the score book;
- e) Ensure all MyCricket requirements are met;
- f) Collect all wicket fees and any other levies due from the members of the team and pay such collections to the Honorary Treasurer;
- g) Report to the Executive Committee, all cases of members arriving late and failing to attend matches;

- h) Carry out any directions of the Executive Committee in relation to the members of the team;
- i) Generally attend to the interests of the members of the team; and

Members shall render assistance to the Team Captains in the discharge of their duties as required.

BY-LAW 11. PRACTICE

Practice shall be under the control of the properly appointed Club Coach/Coaches or in the Coach's absence, any member of the Executive Committee and/or Team Captains, or any other person so authorized by the Executive Committee. Any Club member guilty of misconduct at practice may be reported to the Executive Committee by the person in control of such practice or any club member, to be dealt with as the Executive Committee deems fit.

BY-LAW 12. INJURIES AND ACCIDENTS

REPORTING PROCEDURES

If any person is injured or suffers an accident (excluding minor sprains, strains, cuts and bruises etc.), whilst lawfully on the Association's premises or participating in one of the Association's organised activities regardless of location (including all games), then such injury shall be reported to the Association's Honorary Secretary in writing, in the format prescribed by the Executive Committee.

The responsibility for reporting such injuries lies with the person in charge of the activity at which the injury occurred (e.g. Team Captain, Manager or Coach) and such reports must be submitted within two (2) weeks of the injury or accident having occurred.

Failure to comply with this requirement shall be considered a serious breach of the Association's Rules and the member who failed to submit the report shall be dealt with in the absolute discretion of the Executive Committee, provided that any member alleged to have offended under this By-law shall have seven (7) days' notice of the charges to be brought against that member and shall have the right to appear before the Executive Committee prior to the hearing of such charges.

At the next meeting of the Executive Committee following the receipt of an injury report, the Executive Committee shall consider in detail the nature and cause of the injury. Where necessary, remedial action shall be taken with a view to minimising the likelihood of such incidents occurring again.

INSURANCE COVER

It shall be the responsibility of the Association's Executive Committee to provide for proper and adequate insurance cover (including Public Liability Insurance) to indemnify the Association should legal proceedings be brought against the Association following an injury or accident.

BY-LAW 13. RULES OF THE SOCIAL AND FUND RAISING COMMITTEE

AUTHORITY

This sub-committee, formed by the Executive Committee in pursuance of the power given it under clause 15.4 of the Constitution, shall be subject to the authority of the Executive Committee.

NAME

The name of this sub-committee shall be the "Social and Fund Raising Committee".

OBJECTS

The Committee shall have for its objects, the arrangement and conduct of raffles, art unions, benefits and social functions including intra-Club and other social cricket matches and competitions, grants, sponsorship and any other revenue raising activities for the purpose of raising funds for the improvements of the Club's grounds and playing facilities and the provision of amenities for the Club members.

COMPOSITION

The Committee shall consist of at least three (3) members, comprising a Chairperson, and two other members, provided that this number may be reduced or increased by the Executive Committee, at the request of the Executive Committee.

The seat of any member who fails to attend three (3) consecutive meetings or who notifies the Honorary Secretary of their intention to resign may be declared vacant by the Committee. The Executive Committee may appoint members for the management of any function promoted by the Social and Fund Raising Committee.

ELECTION OF SOCIAL AND FUND RAISING COMMITTEE

The members of the Social and Finance Committee shall be elected by the Executive Committee as soon as possible after the Annual General Meeting and shall remain in office until the next Annual General Meeting.

MEETINGS

The Committee shall meet at least once every two (2) months during the cricket season for the purpose of transacting business in accordance with these rules. Two (2) members shall constitute a quorum at such meetings.

CHAIRPERSON

The Committee Chairperson shall preside at all meetings of the Committee and shall have a deliberative as well as a casting vote. In the absence of the Chairperson, the members present shall elect one of their number to act as Chairperson.

REPRESENTATION AT EXECUTIVE COMMITTEE MEETINGS

The Social and Fund Raising Committee shall have the right to be represented by one of its members at all meetings of the Executive Committee.

DISBURSEMENT OF MONIES RECEIVED

All monies received by the Social and Fund Raising Committee shall be applied in carrying out the objects of the Association in accordance with these rules and for no other purpose.

PROPERTY

All property purchased or otherwise coming into the hands of the Social and Fund Raising Committee (including cash) shall at all times remain the property of the Western Suburbs District Cricket Club Inc. and no other property acquired by the Committee shall be disposed of without Executive Committee approval.

ALTERATION OF RULES

No rule shall be altered, amended, deleted, and no new rule added, except with the approval of the Executive Committee.

BY-LAW 14. RULES OF THE GROUNDS COMMITTEE

AUTHORITY

This sub-committee, formed by the Executive Committee in pursuance of the power given it under clause 15.3 of the Constitution, shall be subject to the authority of the Executive Committee.

NAME

The name of this sub-committee shall be the "Grounds Committee".

OBJECTS

The Grounds Committee shall have for its objects, the preparation and maintenance of the Club grounds and playing facilities for all Club members.

COMPOSITION

The Grounds Committee shall consist of at least three (3) members, comprising a Chairperson, and two other members, provided that this number may be reduced or increased by the Executive Committee, at the request of the Executive Committee.

The seat of any member who fails to attend three (3) consecutive meetings or who notifies the Honorary Secretary of their intention to resign may be declared vacant by the Committee. The Executive Committee may appoint members for the management of any function promoted by the Grounds Committee.

ELECTION OF GROUNDS COMMITTEE

The members of the Grounds Committee shall be elected by the Executive Committee as soon as possible after the Annual General Meeting and shall remain in office until the next Annual General Meeting.

MEETINGS

The Grounds Committee shall meet at least once every two (2) months during the cricket season for the purpose of transacting business in accordance with these rules. Two (2) members shall constitute a quorum at such meetings.

CHAIRPERSON

The Committee Chairperson shall preside at all meetings of the Grounds Committee and shall have a deliberative as well as a casting vote. In the absence of the Chairperson, the members present shall elect one of their number to act as Chairperson.

PROPERTY

All property purchased or otherwise coming into the hands of the Grounds Committee (including cash) shall at all times remain the property of the Western Suburbs District Cricket Club Inc. and no other property acquired by the Committee shall be disposed of without Executive Committee approval.

ALTERATION OF RULES

No rule shall be altered, amended, deleted, and no new rule added, except with the approval of the Executive Committee.

BY-LAW 15. RULES OF THE WESTERN SUBURBS DISTRICT CRICKET CLUB JUNIOR CRICKET COMMITTEE

AUTHORITY

This sub-committee, formed by the Executive Committee in pursuance of the power given it under clause 15.5 of the Constitution, shall be subject to the authority of the Association's Executive Committee.

NAME

The name of this sub-committee shall be the "Junior Cricket Committee".

OBJECTS

The Junior Cricket Committee shall be responsible for the day-to-day operation of the Junior Teams that fall under the rules and guidelines of the Metropolitan South-West District Cricket; the Brisbane Junior Cricket Association, Queensland Junior Cricket Association and Queensland Cricket.

To develop young cricketers to their maximum potential taking account of ability.

Provide an environment in which young cricketers are encouraged to enjoy the game of cricket and maintain it as their principal summer sport.

Foster an environment in which the parents and friends of young cricketers are encouraged to actively participate in all aspects of the Association's activities.

MANAGEMENT RESPONSIBILITY

The Junior Cricket Committee shall have direct responsibility to the Association's Executive Committee.

COMPOSITION OF THE JUNIOR CRICKET COMMITTEE

The Junior Cricket Committee shall consist of a minimum of five (5) members, comprising the President - Junior Cricket, Secretary - Junior Cricket and as many other members as considered necessary to meet the objectives of the Junior Cricket Committee.

The seat of any member who fails to attend three (3) consecutive meetings or who notifies the Honorary Secretary of their intention to resign may be declared vacant by the Junior Cricket Committee.

The Junior Cricket Committee may appoint officers and Sub-committees, for the management of any function associated with the Club's Junior teams.

MEETINGS

The Junior Cricket Committee shall meet at least once every two (2) months during the cricket season (August - March inclusive) and as required during the "off-season" (April - July inclusive) for the purpose of transacting business in accordance with these rules. Three (3) members shall constitute a quorum at such meetings.

PRESIDENT OF THE JUNIOR CRICKET COMMITTEE

The President - Junior Cricket shall preside at all meetings of the Junior Cricket Committee (i.e. act as Chairperson) and shall have a deliberative as well as a casting vote. In the absence of the President of the Junior Cricket Committee, the members present shall elect one of their number to act as Chairperson of any Junior Cricket Committee meetings.

SECRETARY OF THE JUNIOR CRICKET COMMITTEE

The Secretary - Junior Cricket shall keep the records of the Junior Cricket Committee in such manner as the Association's Executive Committee shall direct.

The Secretary - Junior Cricket shall keep proper records of proceedings at meetings of the Junior Cricket Committee and shall be responsible for the maintenance of correct minutes of proceedings at such meetings.

The Secretary - Junior Cricket shall present a quarterly report of the Committee's activities to the Association's Executive Committee and a full report of the activities for inclusion in the Association's Annual Report.

BY-LAW 16. RULES OF THE WESTERN SUBURBS DISTRICT CRICKET CLUB SENIOR CRICKET COMMITTEE

AUTHORITY

This sub-committee, formed by the Executive Committee in pursuance of the power given it under clause 15.6 of the Constitution, shall be subject to the authority of the Association's Executive Committee.

NAME

The name of this sub-committee shall be the "Senior Cricket Committee".

OBJECTS

The Senior Cricket Committee shall be responsible for the day-to-day operation of the Senior Teams that fall under the rules and guidelines of Queensland Cricket and Cricket Australia.

To ensure members maximize their cricketing potential.

To develop 1st Class Cricketers.

Foster an environment in which the families of all our cricketers are encouraged to actively participate in all aspects of the Association's activities.

MANAGEMENT RESPONSIBILITY

The Senior Cricket Committee shall have direct responsibility to the Association's Executive Committee.

COMPOSITION OF THE SENIOR CRICKET COMMITTEE

The Senior Cricket Committee shall consist of the President – Senior Cricket, Club Coach, captains of each of the senior teams and as many other members as considered necessary to meet the objectives of the Senior Cricket Committee.

The seat of any member who fails to attend three (3) consecutive meetings or who notifies the Honorary Secretary of their intention to resign may be declared vacant by the Senior Cricket Committee.

The Senior Cricket Committee may appoint officers and Sub-committees, for the management of any function associated with the Club's Senior teams.

MEETINGS

The Senior Cricket Committee shall meet at least once every two (2) months during the cricket season (August - March inclusive) and as required during the "off-season" (April - July inclusive) for the purpose of transacting business in accordance with these rules. Three (3) members shall constitute a quorum at such meetings.

PRESIDENT OF THE SENIOR CRICKET COMMITTEE

The President – Senior Cricket shall preside at all meetings of the Senior Cricket Committee (i.e. act as Chairperson) and shall have a deliberative as well as a casting vote. In the absence of the President of the Senior Cricket Committee, the members present shall elect one of their number to act as Chairperson of any Senior Cricket Committee meetings.